

BC Treaty Commission
FIRST NATIONS WORK PLAN TEMPLATE
STAGE 4: NEGOTIATIONS OF AN AGREEMENT IN PRINCIPLE

This is intended as a starting point for consideration by First Nations to support in identifying initiatives, deliverables and/or milestones to track progress.

The examples of the below work plans/activities that can be adapted to the Tripartite Work Plan.

SUMMARY

This section will outline the work the First Nation will engage in over the year, including: community engagement; addressing overlaps/shared territories; lands selection; and, technical work, to name a few. First Nations are also encouraged to include working groups, other side tables, potential Treaty Related Measures (TRM) proposals, statuses of potential or existing Incremental Treaty Agreements (ITA).

AREAS OF WORK

This template contains suggested areas of work for consideration for a First Nation's Stage 4 Work Plan. Areas of work should include treaty negotiations, community engagement, best efforts to resolve overlap/shared territory issues with neighbouring First Nations, chapter work, Nation building and governance work, agreements and other constructive arrangements, chapter work, and other treaty related work, to name a few.

Under each area of work, First Nations may identify initiatives, deliverables and/or milestones to track progress. This template is intended to be used as a starting point to identify work for completing Stage 4. Some of these areas of work may be better suited to the tripartite workplan (e.g. chapter work and other treaty related work).

DELIVERABLES

Deliverables should identify the intended or projected results or outcomes. For example, a deliverable of youth engagement initiatives may be an increase of youth participating in treaty discussions.

TARGET FREQUENCY

The intended frequency of an initiative. For example, a newsletter may have a target frequency of every two weeks, and a social media strategy may have a target frequency of once a week.

POSITION RESPONSIBLE

The position responsible should include the titles of individuals or departments who will execute the task. For example, the development of a membership list may include a Treaty Coordinator, a Self-Governance Manager, and/or the Communications Coordinator.

Negotiations - Primary

Type	Deliverable	Frequency	Responsible Parties	Milestone
Treaty Chapters		Monthly, weekly, quarterly	e.g. Negotiator	e.g. Completion date or ongoing or completed as an example
Working Groups				
Legal Review				
Lands				
Resources				
Land & Cash offer				
MOU				

Negotiations – Secondary

Type of Agreement / Arrangement	Deliverable	Frequency	Responsible Parties	Milestone
Incremental Treaty Agreements				
Side Agreements				
Economic Development				
Periodic Renewal				

Community Engagement

Type of Engagement	Deliverable	Frequency	Responsible Parties	Milestone
Newsletters		e.g. weekly, monthly, quarterly	e.g. Communications	
Community Meeting				
General Assemblies				
Social Media Strategy				
One-on-one				
Youth Engagement				
Progress in Negotiations/timelines/milestones				

Overlap / Shared Territory / Shared Boundary Engagement Work with Neighbouring First Nations

Type of Engagement	Deliverable	Frequency	Responsible Parties	Milestone
Letters to Neighbouring First Nations e.g. Identify First Nation/strategy to engage if sending letters to more than one First Nation				
Meetings between Leadership e.g. Identify leadership: Hereditary, elected Chief and Council				
Community / Membership Gatherings e.g. Identify locations, and who may be living away from home				
Nation to Nation engagement				

Other Treaty Related Work

Project / Initiative	Deliverable	Frequency	Responsible Parties	Milestone
TRM Proposals				
Land Selection				

Transition Plan & Nation Building

Project / Initiative	Deliverable	Frequency	Responsible Parties	Milestone
Governance				
Constitution Development				
Laws / Jurisdiction(s) to be drawn down				

Capacity Building				
Human Resource Planning				
Ratification				
Eligibility and Enrollment				
Membership List				
Citizenship Code				

Planning for Closing

Project / Initiative	Deliverable	Frequency	Responsible Parties	Milestone
Chapter review				
Outstanding Issues	e.g. developing a list			e.g. waiting for policy reviews
e.g. Environmental Assessment	e.g. not reviewed since XX			e.g. waiting for language form BC/Canada, First Nation to table language etc.
Legal Review				

TRIPARTITE MEETING SCHEDULE

The purpose of the Tripartite Meeting Schedule is to capture main table meetings, working group meetings, important community dates, and other tripartite activities. This may be included in the tripartite work plan.

Date	Meeting Type and Location	Agenda Items
Meeting Date	Meeting Type Location	• Proposed agenda items
Meeting Date	Meeting Type Location	• Proposed agenda items
Meeting Date	Meeting Type Location	• Proposed agenda items

